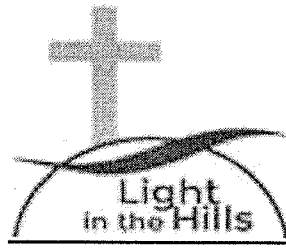


# **THE ANGLICAN PARISH OF MT DANDENONG**



## **ANNUAL REPORT 2018**

**Agenda of the Annual General Meeting for the**  
**Anglican Parish of Mount Dandenong**



**Sunday November 25 2018 at St Michael and All Angels hall Kalorama**

**Opening Prayer**

**Apologies and Attendance**      Clip board to be circulated.

**Order of Business**

- a) Thanksgiving
- b) Minutes of Annual General Meeting for the Anglican Parish of Mount Dandenong Sunday November 26<sup>th</sup> 2017
- c) Reception of the Parish Electoral Roll
- d) Vicar's annual report and statistics
- e) Churchwardens Annual Reports
- f) Financial Reports
- g) Budget for 2018/19 as approved by Parish Council
- h) Other reports
- i) Election of Church wardens and the Parish Council
  - Election of two churchwardens: Nominations received; Steve Westoby, David Gerrand
  - Election of 4 Parish Councillors: Nominations received; Peter Adams, Wendy Berry, Keith Drummond, Hillary Mellis, Peter Schelluch, Peter Heading, Jeni Nathanielz.
- j) **Appointment of Auditor/ independent examiner**
- k) **Election of lay representatives to the Incumbency Committee: No Nominations Received**
- l) **Other Business**

**Minutes of the Annual General Meeting of the Anglican Parish of Mount Dandenong held at St Michael's and All Angels Anglican Church, Kalorama at 11.30 am Sunday 26<sup>th</sup> November, 2017**

**Opening Prayer**

The meeting opened at 11.35 am led by Rev Andrew Smith with prayer and thanksgiving for Rev Doug Wilson's work in the gardens and for the church, for good neighbours who keep an eye on the church, for the stability and care from Rev Andrew Smith and family, Rev David Barras and Rev Dick Wallace. Thanksgiving also for the Passover Dinner, for meeting Bethany Vaughan and being a part of her missionary work through her regular emails, for Parish Wardens, Parish Council and other volunteers of the church. Thanks, was also given for the Cup Day Fair which went well and for the hard work everyone did, for other activities such as table tennis, art group, and for Carolyn Clark for her work in the Church and Steve Westoby for his work as Treasurer.

**Apologies and attendance**

**Apologies:** Yo Heading, Peter Adams, Hilary Whitby, John Curtis, Jill Blazer, Henry Dixon, Joan Stamps, Russell Waldron, Heather Hartley, Frank and Sue Raisin, Joy Spencer, Muriel Alexander, Marjorie Campkin-Smith, Hanne Chenhall

**Attendance:** Rev Andrew Smith, Beth Smith, Pam Proft, Barbara Bloomfield, Carolyn Curtis, Rev Doug Wilson, Rosie Charles, Terry & Glenys Taylor, David & Sue Gerrand, Wendy Berry, Peter & Marina Heading, David Spencer, Alan Alexander, Lyn Osborne, Peter Samson, Susan Hamilton, Marilyn Brend-Robinson, Ian Hartley, Jean and Henry Speagle, Carolyn Clark, Rod and Hilary Mellis, Virginia Westcott, Margaret Moy, Robyn Taylor, Michael Liles, Phil Heading, Jeanette & Keith Drummond, Jeni Nathanielsz, Steve Westoby

**Order of Business**

**a) Election of Churchwardens**

Election of two Churchwardens      Nominations Received: Steve Westoby as Vicar's Church Warden and two more to be appointed.

Action: No election required, carried unanimously

Thanks, were given to Phil Heading for his work as Auditor over past two years

**b) Acceptance of Minutes from previous Annual General Meeting 2016**

Motion: To accept the Minutes of the meeting dated Sunday 20<sup>th</sup> November 2016.

Moved: Phil Heading      Seconded: Alan Alexander

Action: Carried unanimously

**c) Reception of the Parish Electoral Roll**

**New names added:** Rosie Charles, Greg & Francie Foot, Alex & Jeanette McLaughlan, Lynne Osbourne

**Nine names removed:** Dale Campkin-Smith, Annette Cathie, Rosemary Dickson, Kitty (Nobuko) Hough, Paul Kruse, Christina & Denise Young, Janet & Max Williams

Motion: To accept Moved: Jeni Nathanielsz      Seconded: Carolyn Clark

Action: Carried unanimously

**d) Vicar's Annual Report and statistics**

The full report was read by Andrew and focused on thanking all involved in the work of the church including a special thanks to Marina Heading, Helena Alan and Sue Gerrand for their work with the Encounter Services. Also, thanks to those who make our established and new ministries possible. The new beginnings in the life of the Parish as a result of the vision of the Mission Action Plan, particularly the new art group, new Bible Studies, Meditation and Men's Breakfasts have added to the vitality of the church. A prayer of thanks was given for those we lost this year, including Annette Cathie, Rosemary Dixon and Joyce Coglean. Thanks to Carolyn Clark for providing the attendance numbers,

**Anglican Parish of Mt Dandenong**  
**Vicar's Report 2018**

As always I wish to begin this report by giving thanks to God for the year that has passed and all the opportunities that have come with it. 2018 has I think been an extremely challenging but fulfilling year for many of us but this only goes to make our gathering together as God's people in this place all the more important. One of my prayers for the last year was that God would challenge us with new opportunities and I am thankful for the opportunities that have arisen as a result. Our involvement in the growing ANZAC day remembrance service at Five Ways Kalorama and also the commemoration of the 80<sup>th</sup> anniversary of the Kyeema air disaster, along with an increased presence at the Chestnut Festival and the car boot sale at the Olinda community house have helped us to be more visible in the community. In the coming year we need to pray for increased opportunities to connect with the community and in particular for chances to openly proclaim the Gospel and speak God's word into people's lives.

It was a great sadness recently to have to say goodbye to Henry Dixon who passed away in October but along with Helen we give thanks to God for Henry and for Helen and their part in the life and witness of this parish over so many years.

Sadly there were several incidents including vandalism and burglary, at St Michael's in the second part of the year that have resulted in the church being temporarily closed but Parish council have been working hard to find ways to address the security issues of the building and find a way for it to be opened again which will hopefully be in the next few weeks. Thank you to you all for your patience and understanding in this, I know that having the church closed has been difficult for many. What has been encouraging about both of these incidents is the expressions of support and encouragement that have come from the wider community and I am also very grateful for the support and vigilance of our neighbours and the many other people who now tell me that they have been regularly dropping by to keep an eye on things. It is good to know that our Parish continues to be loved and valued in the local community.

For the Vicarage family 2018 has been in many ways a more difficult and challenging year than usual, as Beth and I have struggled with caring for sick and elderly parents at distance, along with helping my parents sell and move from their home in Grovedale to a new home at Tannoch Brae retirement village. Thank you to all of you for all your prayers, support and love over the past year. As always, I need to thank Beth, Amy and Ethan for all their love and support as they too juggle busy lives; with Beth's work at Mt Evelyn Christian School and Amy and Ethan studying hard in years 11 and 10 at Mooroolbark College. I am immensely proud of them all. Together we are looking forward to the chance to visit the UK for a couple of weeks in January as we catch up with family and friends and celebrate Beth's mum's 80<sup>th</sup> Birthday.

Thank you to the members of our 2017/18 Parish Council; our Churchwardens; David Gerrand, Peter Heading and Steve Westoby and Parish councillors, Wendy Berry, Hillary Mellis, Peter Adams, Keith Drummond and Alan Alexander. Unfortunately this year we again struggled to a treasurer. So once again we owe a huge debt of thanks to Steve Westoby for his hard work, (which went above and beyond) to keep things ticking over again this year. Steve, having indicated last year how very difficult it would be for you to continue in this role we are deeply indebted to you for doing so. Thankfully it seems that we do have a willing candidate for the role in the coming year which will be announced soon along with the rest of our new Parish Council. Thank you also, to Hillary Mellis for her work as Parish Council Secretary.

As always thank you to all those who share their gifts of ministry among us. The Revd's Doug Wilson, Dick Wallace and David Barras, Glenys Taylor for her assistance leading services, our musicians, Jean Speagle, Tony Rowe, Beth Smith, Marilyn Brend-Robinson and Jean Doering. Thank you also to our sidespeople, sacristans, welcomers, Bible readers, flower arrangers, lawn mowers and gardeners along with the many other people who work hard behind the scenes to make our life as a community so much richer.

Our ministry to children and families continues to be an important aspect of the life and witness of our church. , thank you to Janet and all the volunteers who run Marmadukes, and to our children's mentors, Peter Adams, Hillary Mellis and Mike Liles for their work in our local schools, Thank you, Yo and Marina and Ethan, for continuing to keep our Sunday School running even though they have struggled with very small numbers this year. Unfortunately our outreach to youth seems to have stalled over the past 12 months, however I will shortly be exploring with a potential candidate

## Wardens' Report 2018

### Working bees

3<sup>rd</sup> March St Matthews.

- Completed new steps near memorial garden.
- Planted garden beds above the retaining walls and mulched.
- Top dressed the drive area near new all.
- General gardening and tidy up

15<sup>th</sup> September – St Matthews.

- Cancelled due to heavy rain – a few still showed and we put up the hand rail next to the new stairs.

20<sup>th</sup> October St Michaels

- Again poor weather – but a few still showed and extended the hand rail further up the stars.

### Outside of official working bees:

- Crypt under St. Michaels has had a huge tidy up – especially books and trash and treasure
- Sheds at St Matthews also had a clean up – some more to do there.

### General conditions of buildings:

St Matthews.

- The buildings are still settling on their foundations – especially the church building
- Vestry is leaking quite badly in heavy rain and has a musty smell

St Michaels.

- Generally in good structural condition
- Steel beam for bell needs to be repaired/replaced
- Insurance claim for vandalism after break in.
- Video door bell is installed – needs internet connection
- Decision taken to leave on external LED lights at night to increase security

### Vicarage

- Generally in good condition
- Andrew and Beth maintain the property to a very high standard
- Gaps in the cladding still need to be fixed to reduce ember risk in a fire.
- Working bee needs to be arranged for this.

Financial Commentary for the  
Year Ended 30<sup>th</sup> September 2018

The result for the year was a loss of \$9,654

**Highlights included,**

Offertory increased by a remarkable 6.7 % year on year to \$81,968

Fundraising of \$24,676 with a record Cup Day Fair and a great Chestnut Festival countering the Autumn Fair cancellation

A growth in Hall Hire income to \$3,250

**Exceptional one-off expenditure**

Consultancy charges of \$3,500 costing the original wish list of property improvements.

Tents of \$6,000

**Mission Giving substantial payments of,**

Drought Relief \$1447

Steps \$2152

World Vision \$1728

**Word of Warning**

The interest income from the Barber Bequest was \$13,567. The result without the benefit of this contribution would have been a loss of \$23,221. There is a long way to go to balance the budget, especially bearing in mind considerable funds will need to be drawn down from the Bequest to pay for capital improvements and much needed structural repairs.

## Anglican Parish of Mount Dandenong Profit & Loss Budget vs. Actual October 2017 through September 2018

	Oct 17 - Sep 18	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>Donations</b>		
Baptisms/Funerals etc	1,760.00	1,600.00
Bequests	50.00	
Donation Box	168.80	400.00
General	2,493.20	500.00
Specific	500.00	500.00
The Snuggery	1,652.40	1,500.00
<b>Total Donations</b>	6,624.40	4,500.00
<b>Fundraising</b>		
Car Boot Sale	559.55	600.00
Fete/Fair	22,625.55	24,750.00
Other	1,481.15	500.00
Fundraising - Other	10.00	
<b>Total Fundraising</b>	24,676.25	25,850.00
<b>Hall Hire</b>	3,250.00	2,000.00
<b>Interest Received</b>		
ADF	949.41	823.90
Trust	13,567.05	13,664.37
<b>Total Interest Received</b>	14,516.46	14,488.27
<b>Ministry Income</b>		
Art Group	0.00	430.00
Breakfast@9	165.00	300.00
Marmadukes	526.80	650.00
Marriage Course	0.00	165.00
<b>Total Ministry Income</b>	691.80	1,545.00
<b>Mission Giving</b>		
BCA	40.00	95.00
BCA Box	70.80	
Carols by Candlelight	572.20	575.00
Christmas Bowl	180.00	100.00
CMS	133.40	265.00
CMS Box	449.45	250.00
Drought Relief	1,447.65	
Other	72.00	500.00
passover meal	145.00	
STEPS	1,097.00	1,000.00
World Vision	613.00	1,180.00
<b>Total Mission Giving</b>	4,820.50	3,965.00
<b>Offertory</b>		
Direct-ADF & Bank	26,487.84	20,897.29
Envelopes	44,646.35	44,890.30
Plate	10,834.65	13,415.25
<b>Total Offertory</b>	81,968.84	79,202.84
<b>Sundry Income</b>		
Sundry Income	0.00	
<b>Total Sundry Income</b>	0.00	
<b>Weddings</b>		
Catering	0.00	0.00
Celebrant	1,050.00	1,400.00
Church	1,611.00	4,296.00
Deposit	150.00	350.00
Flowers	264.00	704.00
Organist	80.00	560.00
Payment	50.00	200.00
Verger	90.00	360.00
<b>Total Weddings</b>	3,295.00	7,870.00
<b>Total Income</b>	139,843.25	139,421.11

**Anglican Parish of Mount Dandenong**  
**Profit & Loss Budget vs. Actual**  
 October 2017 through September 2018

	Oct 17 - Sep 18	Budget
Vicar		
Long Service Leave	1,530.00	1,524.00
Other Costs	315.76	
Salary Sacrifice	6,120.56	5,736.24
Sickness & Accident Insurance	407.00	600.00
Stipend	54,110.32	54,494.64
Stipend Continuance Insurance	807.47	807.47
Superannuation	7,937.17	8,604.36
Travel		
Motor vehicle replacement	4,560.00	4,560.00
Running	2,820.24	1,239.19
Standing	496.11	846.75
Total Travel	7,876.35	6,645.94
Total Vicar	79,104.63	78,412.65
Wedding Expenses		
Flowers	0.00	41.50
Organist	-80.00	
Total Wedding Expenses	-80.00	41.50
Total Expense	149,496.41	156,333.35
Net Ordinary Income	-9,653.16	-16,912.24
Other Income/Expense		
Other Income		
BAS Adjustment	-0.87	
Total Other Income	-0.87	
Net Other Income	-0.87	0.00
Net Income	-9,654.03	-16,912.24



Anglican Parish of Mount Dandenong  
Profit & Loss Budget vs. Actual  
October 2017 through September 2018

Expense	\$ Over Budget	% of Budget
<b>Admin</b>		
Audit Fee	56.20	102.2%
Bookkeeping	-2,500.00	0.0%
Communications	135.52	105.6%
Computer	-27.27	95.5%
Consultancy Charges		
Copyright	3.27	101.0%
Photocopier	-73.15	58.0%
Postage	-52.36	80.8%
Printing & Stationery	495.01	149.5%
Property Insurance	1,181.64	121.6%
TMA	-147.60	67.2%
Admin - Other		
<b>Total Admin</b>	<b>2,672.09</b>	<b>117.0%</b>
<b>Advertising</b>		
Other	-1,100.00	0.0%
<b>Total Advertising</b>	<b>-1,100.00</b>	<b>0.0%</b>
<b>Diocesan Assessment</b>	<b>1,608.20</b>	<b>110.1%</b>
<b>Fundraising Expenses</b>		
Fair/Fete	-1,440.52	44.6%
Other	-800.00	0.0%
<b>Total Fundraising Expenses</b>	<b>-2,240.52</b>	<b>34.1%</b>
<b>Ministry</b>		
Anzac Day Flowers	-20.00	73.3%
Books/CDs		
Care Group	-100.00	0.0%
Easter /Passover Expenses	-30.83	88.8%
Hospitality	-418.78	33.3%
Marmadukes	-100.00	0.0%
Marriage Course	-275.00	0.0%
Other		
Plaque	68.00	168.0%
Sanctuary Supplies	-409.10	19.0%
Sunday School	-100.00	0.0%
Ministry - Other		
<b>Total Ministry</b>	<b>-1,090.85</b>	<b>49.5%</b>
<b>MissionGiving</b>		
BCA	15.00	115.8%
CFA OLINDA AND KALORAMA XMAS	-3.00	99.5%
Christmas Bowl		
CHRISTMAS EVE EXPENSES		
CMS	-951.00	37.2%
Drought Relief		
Other	-500.00	0.0%
Steps	1,652.00	430.4%
World Vision	0.00	100.0%
<b>Total MissionGiving</b>	<b>2,140.85</b>	<b>143.6%</b>
<b>Occupancy</b>		
Cleaning	1,083.50	123.8%
Cleaning & Bathroom Supplies	-103.02	20.3%
Council Charges	-582.97	64.2%
Electricity	1,760.74	181.0%
Gas	-1,578.89	70.1%
Grounds & Gardens		
M&R Equipment	-9,871.52	38.3%
Maint & Repairs Buildings	-346.64	88.4%
Water	-607.24	56.6%
Occupancy - Other		
<b>Total Occupancy</b>	<b>-9,987.58</b>	<b>70.8%</b>
<b>Payroll Expenses</b>		
Workcover	590.39	247.9%
<b>Total Payroll Expenses</b>	<b>590.39</b>	<b>247.9%</b>

BUDGET OCT 2018 TO SEPT 2019

PROFIT AND LOSS ACCOUNT

	2018/2019	ACTUAL 2017/18	
<b>INCOME</b>			
<b>Donations</b>			
Baptisms/Funerals	1,600	1,760	
Bequests	-	50	
Donations Box	175	169	
General	500	2,493	
Specific	500	500	
The Snuggery	1,750	1,652	Revitalised
<b>Total Donations</b>	4,525	6,624	
<b>Fundraising</b>			
Car boot Sale	600	559	
Fete/Fair	22,000	22,626	Cancel Autumn Fair Ramp up Chestnut Festival?
Other	1,500	1,491	
Calendars	-	-	
<b>Total Fundraising</b>	24,100	24,676	
<b>Hall Hire</b>	3,500	3,250	
<b>Interest Received</b>			
ADF	950	949	
Trust	13,600	13,567	
<b>Total Interest Received</b>	14,550	14,516	
<b>Ministry Income</b>			
Breakfast at nine	150	165	
Marmadukes	550	527	
<b>Total Ministry Income</b>	700	692	
<b>Mission Giving</b>			
BCA	110	111	
Carols By Candlelight	575	572	
Christmas bowl	180	180	
CMS	600	583	
World Vision	615	613	
Drought Relief	-	1,448	
Steps	1,100	1,097	
Passover Meal	150	145	
Other	-	72	
<b>Total Mission Giving</b>	3,070	4,821	
<b>Offertory</b>			
Direct ADF and Bank	27,150	26,488	
Envelopes	45,750	44,646	
Plate	11,100	10,835	
<b>Total Offertory</b>	84,000	81,969	2.5% increase
<b>Weddings</b>			
Celebrant	1,050	1,050	
Church	1,611	1,611	
Deposit	150	150	
Flowers	164	264	
Organist	80	80	
Payment	50	50	
Verger	90	90	
<b>Total Weddings</b>	3,195	3,295	
<b>TOTAL INCOME</b>	137,640	139,843	
<b>EXPENSE</b>			
<b>Admin</b>			
Audit	2,556	2,556	Year End Audit Fees
Communications	2,600	2,570	6 months with Diocese

Sickness and Accident Ins.	407	407
Stipend	53,635	54,110
Stipend Continuance Ins.	807	807
Superannuation	8,938	7,937
Other		317
	-----	-----
	74,256	71,229
	-----	-----
Travel		
Motor Vehicle	4,560	4,560
M.V. Running Exp	2,850	2,820
Standing Charges	600	496
	-----	-----
	8,010	7,876
	-----	-----
Total Vicar Expenses	82,266	79,105
Wedding Expenses		
Organist		- 80
TOTAL EXPENSE	-----	-----
	145,510	149,497
	-----	-----
NET INCOME/DEFICIT	- 7,870	- 9,654
	=====	=====

## **Outreach/Community Events**

### **Olinda Community Market & Car Boot Sale**

We now have a stall on a regular basis, twice a year. Support has grown both from Parishioners and community. Important to have a presence to show we are a part of the local community and support other community events, also an opportunity to promote our services and events to the community.

### **Chestnut Festival**

Another opportunity to put the Parish at the centre of community events, interacting, connecting and growing relationships with community members. This year's Chestnut Festival also provided an opportunity to sell donations for the cancelled St Matthew's Fair. The response was great, weather was beautiful and the support had grown.

## ATTENDANCE FIGURES FOR CHURCH FINANCIAL YEAR 2017-18

### St Matthew's

Total number of public services 97	Total number of Sunday public services 47
Total Public attendance 1688	Total Sunday Attendance 1240
Total acts of communion 1539	Total Sunday acts of communion 1174
Christmas attendance 28	Christmas Communicants 28
Easter Attendance 41	Easter Communicants 37

### St Michael and All Angel's

Total number of public services 104	Total number of Sunday public services 96
Total public attendance 2171	Total Sunday Attendance 1950
Total acts of communion 1466	Total Sunday acts of communion 1388
Christmas attendance 87	Christmas Communicants 72
Easter Attendance 51	Easter Communicants 49
Baptisms 3	Weddings 5
	Funerals 2

### Totals for the Parish

Total number of public services 200	Total number of Sunday public services 143
Total public attendance 3859	Total Sunday Attendance 3190
Total acts of communion 3005	Total Sunday acts of communion 3562
Christmas attendance 115	Christmas Communicants 100
Easter Attendance 92	Easter Communicants 77
Baptisms 3	Weddings 5
	Funerals 2