

Annual Report 2023



The Anglican Parish of Mount Dandenong

Annual General Meeting
Parish of Mt. Dandenong
26th November 2023

AGENDA

Prayers

- a. Acceptance of the minutes of the previous annual meeting**
- b. Reception of the electoral roll**
- c. Acting Vicar's Report**
- d. Parish Council Report**
- e. Churchwardens Report**
- f. Financial Report – Audited accounts**
- g. Budget approved by the parish council for 2023-24**
- h. Reports by other parish groups**
- i. Election of churchwardens and members of the parish council**
- j. Election of an auditor or independent examiner**
- k. Election of lay representatives to the parish nominators**
- l. Other matters of parochial or general church interest.**

**PARISH ANNUAL GENERAL
MEETING**

Sunday November 27, 2022

Agenda item	
Welcome and Prayers Attendance: please see attached scan with signatures of all attendees Apologies: Yo Heading and Keith Pollock.	
a) Reception of last year's Parish AGM minutes: These were circulated earlier today and have been tabled. There were no questions asked. Moved: Peter Schelluch seconded: Merrilyn Brend-Robinson All in Favour Motion Passed	
b) Reception of parish electoral role: This was circulated earlier today and has been tabled. There were no questions asked. Moved: Beth Smith seconded: Katrina Burge All in Favour Motion Passed	
c) Vicar's Annual Report: Andrew circulated the report earlier today and read the report to the meeting. The report was also tabled. There were no questions asked. Moved: Andrew Smith seconded: Jeni Nathanielsz All in Favour Report accepted	
d) Churchwardens' Report: This was circulated earlier today and has been tabled. Glenys read the report and fielded questions. Moved: Katrina Burge seconded: Carolyn Clark All in Favour Report accepted	
e) Audited parish accounts and financial statements This was circulated earlier today and has been tabled. David Sharock has audited these reports. Peter Schelluch, our Treasurer, read and discussed these reports. Moved: Peter Schelluch seconded: Jeni Nathanielsz All in Favour Report accepted	
f) Budget for 2022/23 as approved by the parish council This was projected on the screen and discussed by Peter Schelluch. No questions were asked Moved: Peter Schelluch seconded: Barbara Blomfield	

All in Favour Report accepted	
<p>g) Any Other Matters of Parochial or General Church Interest: Regional Community Recovery Committee (RCRC) Report read by Peter Adams (Committee member representing The Anglican Parish of Mt Dandenong). Report was tabled Moved: Peter Schelluch seconded: Jeni Nathanielsz All in Favour Report accepted</p>	
<p>h) Election of Church wardens and members of the parish council for 2023 Wardens: Glenys Taylor, Peter Schelluch and Keith Drummond Parish Council member's: Peter Adams, Wendy Berry, Barbara Blomfield, Carolyn Curtis, Keith Pollock and the three church wardens. As all the nominations were within the allocated quotas all were accepted and there was no need for an election</p>	
<p>i) Election of lay representatives of the incumbency committee: Katrina Burge, Barbara Blomfield and Keith Pollock As all the nominations were within the allocated quotas all were accepted and there was no need for an election</p>	
<p>j) Election of Auditor Peter Schelluch proposed that David Sharock be auditor for the coming year. Moved: Katrina Burge seconded: Carolyn Clark</p>	
<p>k) Other Business: Jeni Nathanielsz proposed that there be a social secretary for the parish. She moved: To have a social secretary for the Parish As there was no seconder the motion was not carried.</p>	
l) The meeting ended at 01:50pm with The Grace.	

PARISH ELECTORAL ROLL 2022-23

St. Matthew's, Olinda			St. Michael's, Kalorama		
Surname	Christian Name	Church	Surname	Christian Name	Church
BERRY	Wendy	St. Matthew's	ADAMS	Peter	St. Michael's
BLOMFIELD	Barbara	St. Matthew's	BARKER	Garry	St. Michael's
BURGE	Katrina	St. Matthew's	BARKER	Jennifer	St. Michael's
CORBIN*	Samantha	St. Matthew's	BARRAS	Valerie	St. Michael's
CORBIN*	Thomas	St. Matthew's	BERRY	Norma	St. Michael's
CURTIS	Carolyn	St. Matthew's	BLAZER	Jill	St. Michael's
CURTIS	John	St. Matthew's	BREND-ROBINSON	Merilyn	St. Michael's
DRUMMOND	Jeanette	St. Matthew's	CLARK	Alexander	St. Michael's
DRUMMOND	Keith	St. Matthew's	CLARK	Carolyn	St. Michael's
HEADING	Yo	St. Matthew's	CRELLIN	Sylvia	St. Michael's
HOGAN	Patricia	St. Matthew's	DOERING	Jean	St. Michael's
LILES*	Michael	St. Matthew's	EDWARDS*	Andrew	St. Michael's
MARTIN	Bill	St. Matthew's	FOOT	Greg	St. Michael's
MOY	Margaret	St. Matthew's	FOOT	Francy	St. Michael's
POLLOCK	Keith	St. Matthew's	GATES	Peter	St. Michael's
PROFT	Pam	St. Matthew's	HAMILTON*	Susan E.	St. Michael's
SLATTER	Fay	St. Matthew's	HARTLEY *	Laura	St. Michael's
SLATTER	Jim	St. Matthew's	MELLIS	Hilary	St. Michael's
TAYLOR	Glenys	St. Matthew's	MELLIS	Roderick	St. Michael's
TAYLOR	Terry	St. Matthew's	NATHANIELSZ	Jeni	St. Michael's
WALDRON	Patricia	St. Matthew's	OSBORNE	Lyn	St. Michael's
WALDRON	Russell	St. Matthew's	SANSOM	Peter	St. Michael's
*NAMES ADDED			SHELLUCH	Peter	St. Michael's
CORBIN	Samantha	St. Matthew's	SHELLUCH	Suzanne	St. Michael's
CORBIN	Thomas	St. Matthew's	SIMPSON	Jenny	St. Michael's
EDWARDS	Andrew	St. Michael's	SPEAGLE	Jean	St. Michael's
HAMILTON	Susan E.	St. Michael's	WALLACE	Nancy	St. Michael's
HARTLEY	Laura	St. Michael's	WESTCOTT	Robert	St. Michael's
LILES	Michael	St. Matthew's	WESTCOTT	Virginia	St. Michael's
NAMES REMOVED			WHITBY	Hilary	St. Michael's
SMITH	Elizabeth	St. Matthew's			

Acting Vicar's Report

Thank you for your very warm welcome and support over these last 5 weeks. I have really enjoyed renewing friendships with you from the previous time I was here during Andrew's Ministry.

As I'm sure you'll understand, it's difficult to give a detailed annual report given the brief time I've been here. However, I want to encourage you on the great way I've seen so many of you actively involved in the ministries of both Mount Dandenong and Olinda Churches...in the Worship Services, Pastoral Care of one another, Outreach Ministries (and in particular the Drop In Centre and Cup Day Fair), Maintenance work on the Church and Vicarage etc.

My special thanks to the Churchwardens (Glenys, Keith D., Peter) and the Parish Council Members (chaired so well by Peter A in the absence of a Vicar), who have been incredibly supportive of me, and who have shown such great enthusiasm and commitment to keeping the momentum going in the Parish, handling the everyday issues of a Church, preparing all the reports/paperwork for the AGM, and getting the Vicarage ready for Jenny's arrival.

In particular, my thanks too, goes to Glenys, Barbara, and Keith P. for assisting me in leading the Worship Services and those who have played an active part on the Worship Rosters, and to Doug Wilson for all the pastoral care he gives in such a gentle and humble manner.

It was good to see and hear from Jenny Poulter via Video in our recent Worship Services, and I'm confident that the Lord has great things in store ahead for you as His Church and your ministry to the surrounding Community.

May the words of the Lord to the exiles in Jeremiah 29:11 encourage you : ' For I know the plans I have for you, declares the Lord, plans to prosper you and not to harm you, plans to give you a future and a hope.'

Many blessings

Ken

Service Statistics			
	St. Matthew's	St. Michael's	Total Parish
All Public Services			
Services	97	50	147
Attendance	1,255	1,318	2,573
Communicants	1,213	1,088	2,301
Sunday Services			
Services	51	50	101
Attendance	917	1,318	2,235
Communicants	881	1,088	1,969
Average Attendance	18	26	22
Christmas Attendance	47	64	111
Easter Attendance	78	71	149
Baptisms		1	1
Weddings		4	4
Funerals		1	1

Parish Council Report

Outreach

Parish Council strongly endorses Outreach in line with its commitment as stated in our Parish Profile and Mission Action Plan (MAP). We are a Parish that is outward looking, working in the wider community and reaching out through a number of need-based events and activities.

We believe that by doing so, we move from the edge to the centre and build the life of our local community. With God's grace we hope to attract new members.

Drop In Centre

It is encouraging that almost two and a half years after the June 2021 Storms, this group continues to grow. Open every Tuesday from 1pm to 4pm, the church hall at Kalorama is open and anyone can drop in for cuppa, a slice of cake and a chat. There is an "open door" pantry for anyone in need and the cost is covered by donations. A big thank you to those Parishioners who open up and provide the refreshments.

Pastoral Care

Pastoral care is a quiet strength of the parish, often but not exclusively associated with women's ministry. In our parish, pastoral care often is just quietly sensing a need and responding to it with gentleness and humility, guided by the example of Jesus' loving care. Special thanks go to Doug Wilson for his visitation ministry to those confined to their homes.

Exercise Classes

Held every Wednesday at 11am and covered by the Shire's Regional Community Recovery Grant Program, this is run by Form & Practice in St. Michael's Hall. The group has steadily grown and proved very popular

Table Tennis

A small but consistent group meet at 10am every Friday in the Kalorama Hall. It is encouraging that a second group has begun on Tuesday's at 8pm

Fairs

The Autumn Fair at St. Matthew's and the Book Fair and Cup Day Fair at St. Michael's have become a tradition that not only raises valuable funds for the

Parish but gives us the opportunity to promote our beautiful churches and grounds. Takings from the Fairs is significant although there appears to be a downward trend. In addition, as the congregation ages and people move off the mountain, the challenge will be to continue to provide the high standard we have set ourselves with fewer people.

ANZAC Day Service and Carols by Candlelight

How wonderful to see such support for these events which are so valued by the local community and have become such an important tradition.

Grants

In line with our MAP, we have been successful in upgrading our facilities. In particular, we have connected the donated generator to St. Michael's Hall allowing us to operate not only in the event of a power outage but as an emergency relief centre if approved by the State Emergency Coordinator. We also received funding for a shed and concrete slab at St. Michael's not only to store generator fuel but also provide valuable storage space.

A second defibrillator is now installed in St. Matthew's and registered with Ambulance Victoria and the local authorities.

We also have a volunteer grant application submitted to Aaron Violi MP. We have been approved to go to stage 2 (only 25% of application were approved) and are hopeful of a positive result next year. The request is for a permanent PA system as well as a church BBQ to be used appropriately at our various outreach events rather than currently borrowing them.

Parish Council

Churchwardens Report

This year has been more productive with three Wardens on board, plus a full Parish Council.

It has been an interesting time. Rev. Andrew Smith resigned in April to take up a position as Vicar at Panton Hills in July. Rev. Tony Copley took up the position of Acting Vicar, until mid-October, followed by Rev. Ken Holt whose ministry will continue until mid-January 2024 when our new vicar Rev. Jenny Poulter is commences.

Buildings.

1. Vicarage:

With a change of vicar, maintenance and repairs and a general clean-up were appropriate. Some downstairs window frames were replaced due to weather damage on the western face. Meanwhile the upper area has been totally repainted and refreshed by the very able team of Keith Pollock and his wife Pam. A great job – thank you! The garden was quite overgrown at the end of Winter. This has been cleared and will be maintained regularly by a contractor in future. New bright energy-efficient LED light bulbs have been fitted throughout and new fire extinguishers and smoke detectors installed. All locks are about to be re-keyed.

Some loose capping-tiles on brickwork needs refixing together with some minor plumbing and electrical work before Rev. Jenny takes up residence in 2024.

2. St. Michael's Roof Repairs:

This has been an ongoing saga! Promises by one roofing contractor failed to materialise and a quote by another was excessive. A more reasonable quote by a third contractor has been accepted but work has been delayed by poor weather and project backlogs. It is expected that works will commence in early December weather permitting.

3. Bell Towers

The wardens responded to a diocese bell tower audit in August. This documented concerns the parish has had for some time about the support structure for St. Michael's bell. An engineer's report has been submitted and further inspections are scheduled once access to the tower has been improved for a long extension ladder. Works to strengthen and secure the bell are planned for 2024.

4. General Maintenance:

Ongoing maintenance is managed by Peter A. and the two Keiths. Gutters are now being cleaned annually at both churches, halls and the vicarage.

Doug has continued to take care of St. Michael's garden. To assist him, a new electric lawn mower was purchased this year. Additional volunteers for the mowing roster at both churches would be very welcome. Generally the garden at St. Matthew's is taken care of by parishioners, but extra hands at working bees are always appreciated.

Attention to rotten wood on the north side glass doors of St. Michael's Hall is pending.

Health & Safety

Safety inspections were conducted each quarter throughout the year to identify issues and arrange remediation where required. This included checking fire extinguishers, first aid kits, electrical appliances, lighting, facilities and other equipment and fittings. The Diocese conducted their annual safety audit of the parish properties in February and the subsequent audit report found the parish to be fully compliant with statutory requirements.

Fund Raising

This is an important area to help keep the Church afloat. We have been fortunate to have received bequests in the past which have helped with both major works and the day-to-day church ministry.

In March a "Minifair" was held at St. Matthew's with the sale of plants, books and teas. Then the annual Book Fair was held in June. The annual Cup Day Fair at St. Michael's was again a community success and generated over \$10,000 to help fund the ongoing work of the parish. A wonderful team of helpers made this event possible and special thanks go to Peter Adams again for his guidance and direction.

Worship Services

Services at St. Matthew's and St. Michael's have been revitalised since the pandemic assisted by the dedicated work of a number of parishioner volunteers. Attendance numbers are increasing. Thanks go to sacristans, lay readers and readers, flower arrangers and sides-persons who prepare for and tend worship services each week. Special thanks to Marilyn, Keith P and Wendy for music and also to our "tea people" for the after-church 'cuppa'.

Churchwardens

Election of Churchwardens and Members of the Parish Council

The Parish Council is composed of up to 9 representatives - those **elected** by the annual general meeting of parishioners, and those **appointed** by the vicar.

There are 3 churchwarden positions and up to 6 council member positions that can be filled.

Elections

Nominations have been received for:

- 2 churchwardens
- AND
- 4 members of parish council.

As there is no surplus of nominations, no election is required. Those nominated will take up their positions on parish council for the 2023-24 year.

They are:

Churchwardens:

- Katrina Burge
- Peter Schelluch

Members of Parish Council:

- Peter Adams
- Keith Pollock
- Wendy Berry
- Tracy Yuki

Vicars Appointments

In addition to the above, Rev. Ken Holt has appointed Keith Drummond as a churchwarden.

The 2 remaining parish council positions are available for appointment by either Ken or Rev. Jenny Poulter when she commences in January 2024.

Election of Lay Representatives to the Parish Nominators

The Nominations committee (formerly called the Incumbency committee) represents the parish if there is a vacancy for the vicar of the parish. The Parish Nominators work with Diocesan Nominators to provide a recommendation to the area bishop.

According to Diocesan guidelines it should consist of 3 elected members – one from the parish as a whole and one from each worship centre. In addition, the churchwardens appoint one of their number to the committee within 30 days of the AGM.

Elected members of the current Nominations committee are:

- Katrina Burge
- Barbara Blomfield
- Keith Pollock

Each of these members has re-nominated for a position on the committee for 2024. As the number of nominations is equal to the positions available, no election is required. These members will continue in the role for 2024.

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