



**One church.** Anglican Parish of Mt. Dandenong

**Two sites.** St. Matthew's Olinda · St. Michael's Kalorama

**All welcome.** In Christ: Growing, Sharing, Caring

# The Annual Report of the Anglican Parish of Mt Dandenong



11.30am November 29th, 2020

In St Michael's Hall Kalorama and on Zoom

**Agenda of Parish Annual General Meeting**  
**to be held 11.30 am or soon after**  
**on Sunday 29<sup>th</sup> November, 2020**

**After prayers, the order of business at the meeting shall be:**

Apologies and attendance

- a) Minutes of last year's annual general meeting and of the meeting held
- b) Reception of parish electoral roll
- c) Vicar's annual report including statistics
- d) Parish council's annual report
- e) Churchwardens' annual reports
- f) Audited or examined parish accounts and financial statements
- g) Budget for 2020/21, as approved by the parish council
- h) Reports from other parish groups
- i) Election of churchwardens and members of the parish council
- j) Election of an auditor or independent examiner
- k) Election of lay representatives of the incumbency committee
- l) Any other matters of parochial or general church interest

# MINUTES OF THE LAST MEETING

Annual Parish Meeting 17/11/2019

Meeting commenced at: 11:55am:

Opening Prayer: Gail Pinchbeck

## **Order of Business:**

a) Caroline and Alex Clark, Esma Job, Russell and Pat, Ian Hartley, Pam Proft, Jean and Henry Speagle, Peter Sansom, Sue Hamilton.

b) Acceptance of Annual Parish Meeting with no amendments

Moved: Glenis    Seconded: Jeni Nathianelz

Moved unanimously

c) Electoral Role presented and accepted

d) Vicar's Report read by Gail Pinchbeck and tabled

e) Warden's Report read by Dave GERRAND, Keith DRUMMOND

Moved: Keith DRUMMOND    Seconded: Peter ADAMS

Moved unanimously

f) Financial Reports – Steve WESTOBY Reports will be audited next week so we will need to have an Extraordinary Annual Meeting to accept the audited report

Moved: Steve WESTOBY    Seconded: Frank RAISIN

Moved unanimously

Attendance Figures tabled

g) Budget for 2019/2020 as approved by Parish Council read by Peter SCHELLUCH Net Result -approx 18,000

Shortfall of \$4000

Where are Investments ANGLICAN DEVELOPMENT FUND 2.8%

Moved: Peter SCHELLUCH    Seconded: Peter ADAMS

Moved unanimously

h) Other Reports – Focus Group Report read by Greg FOOTE (sub group of Council) Restructure Sunday Services, Upgrade of Technology to cater to young families, Parish Op Shop (Parish Business) this will help us reach out to community, Boosting Marketing of Parish eg. Facebook, Instagram Relaunch finding a Youth Worker

Questions Phil HEADING would like to meet with Future Focus Group about future site of Op Shop

Rosie suggested the St Michael's Hall as a venue for Op Shop

Any comments please give to Focus Group and they can discuss them

Moved: Greg FOOTE    Seconded; Glenis TAYLOR

Moved unanimously

Maintenance Group Report – read by Peter ADAMS – Restumping, Vestry (safety) Weatherboards Long Term Plan St Matthews move Vestry and Entrance

St Michael's join toilets to Hall and extension Council has given us the okay that the plans are okay now need to employ a new architect

Question fielded by Steve WESTOBY will we need to pat 16c in dollar Gail needs ruling before she retires in No funding from Diocese new Parish Funding the priority David BARRASS asked about making our parish one centre needs to be addressed by next Parish Council

Synod Report by Frank RAISIN Gail noted Synod Report not personal report Gail asked Frank Raisin to sit down which he did

Moved: Peter ADAMS    Seconded: Dave GERRAND

Moved unanimously

l) Steve WESTOBY and Phil HEADING to act as envigilators

Elected: Dave GERRAND and Keith DRUMMOND

j) Indedendent Examiner (David Sharrock)

k) Elected: Keith DRUMMOND, Dave GERRAND, Phil HEADING

l) Other Business- STATEMENT from Wardens read by Gail Pinchbeck. (See next page.)

Meeting closed at 1:30

## Statement for the Parish Meeting 2019.

Andrew Smith is currently on WorkCover in relation to a mental injury sustained in his role as Vicar of the parish, on church property **and involving a parishioner**. This, has in turn, lead to him suffering depression and anxiety. He is on a return to work program that allows for him to serve in the parish for 10 hours per week. In due course this will continue to be assessed by medical professionals with the view to getting him back to full capacity as soon as is possible.

Andrew's mental injury is being taken very seriously by the Diocese, the Parish Council and the Wardens. As Andrew's injury is under the care of the Victorian WorkCover Authority and the Diocesan Insurer, there are some provisions that apply to his return to work.

First and foremost, the risk of re-occurrence of the injury must be mitigated. To have Andrew return to work only to be injured again is not an acceptable outcome. **Whilst the injury occurred over two months ago, there has been no engagement from the parishioner involved to help the Wardens resolve the situation until this past week.** In relation to this, the Wardens have been working with Andrew and Bishop Paul Barker, to define a course of action that would have the best outcome for all involved.

*Steps are being taken to help resolve the issue. When resolution occurs it is hoped that Andrew will be able to return to the more public aspects of his ministry. Until that happens Andrew will remain on WorkCover.*

If you have questions please speak to one of the Wardens. One of the risks in a situation like this is that rumours can spread, so please talk to the Wardens as they are the appointed representatives of the Parish in this matter.

We are very grateful for the support of the Locum ministers that have stepped in to help the Parish, Neil Bach, Ken Holt and Hugh Prentice. We ask God to open the hearts of all involved in this so that a resolution can be reached and Andrew might be able to return to his full Ministry.



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### Parish electoral roll 2020/21

ADAMS	Peter	St. Michael's	SCHELLUCH	Peter	St. Michael's
BARKER	Garry	St. Michael's	SCHELLUCH	Suzanne	St. Michael's
BARKER	Jennifer	St. Michael's	SIMPSON	Jenny	St. Michael's
BARRAS	Valerie	St. Michael's	SLATTER	Faye	*St. Matthew's
BERRY	Norma	St. Michael's	SLATTER	Jim	*St. Matthew's
BERRY	Wendy	St. Matthew's	SMITH	Elizabeth	St. Matthew's
BLAZER	Jill	St. Michael's	SPEAGLE	W. Jean	St. Michael's
BLOMFIELD	Barbara	St. Matthew's	TAYLOR	Glenys	St. Matthew's
BREND-ROBINSON	Merilyn	St. Michael's	TAYLOR	Terry	St. Matthew's
BURGE	Katrina	*St. Matthew's	WALDRON	Patricia	St. Matthew's
BURNETT	Ursula	St. Michael's	WALDRON	Russell	St. Matthew's
CHARLES	Rosie	St. Michael's	WALLACE	Nancy	St. Michael's
CLARK	Alexander	St. Michael's	WESTCOTT	Robert	*St. Michael's
CLARK	Carolyn	St. Michael's	WESTCOTT	Virginia	St. Michael's
CRELLIN	Sylvia	St. Michael's			
CAMPKIN-SMITH	Marjorie	St. Michael's	<b>*Names added</b>		
CURTIS	Carolyn	St. Matthew's	BURGE	Katrina	*St. Matthew's
CURTIS	John	St. Matthew's	SLATTER	Faye	*St. Matthew's
DOERING	Jean	St. Michael's	SLATTER	Jim	*St. Matthew's
DRUMMOND	Jeanette	St. Matthew's	WESTCOTT	Robert	*St. Michael's
DRUMMOND	Keith	St. Matthew's			
FRASER	Iain	St. Matthew's	<b>Names removed</b>		
FRASER	Sue	St. Matthew's	ALEXANDER	Alan	St. Michael's
FOOT	Greg	St. Michael's	ALEXANDER	Muriel	St. Michael's
FOOT	Francy	St. Michael's	ALEXANDER	Nicky	St. Michael's
GATES	Peter	St. Michael's	CHENHALL	Hanne	St. Michael's
GERRAND	David	St. Matthew's	HARTLEY	Heather	St. Michael's
GERRAND	Sue	St. Matthew's	HARTLEY	Ian	St. Michael's
HAMILTON	Bruce	St. Michael's	HEADING	Marina	St. Matthew's
HAMILTON	Susan	St. Michael's	HEADING	Peter	St. Matthew's
HAMILTON	Susan	St. Michael's <sup>1</sup>	RAISIN	Frank	St. Michael's
HEADING	Philip	St. Matthew's	RAISIN	Sue	St. Michael's
HEADING	Yo	St. Matthew's	SPEAGLE	Henry	St. Michael's
HOGAN	Patricia	St. Matthew's	SPENCER	David	St. Michael's
JOB	Esma	St. Matthew's	SPENCER	Joy	St. Michael's
LILES	Michael	St. Matthew's	TAYLOR	Robyn	St. Michael's
MARTIN	Bill	St. Matthew's	WESTOBY	Hilde	St. Michael's
MELLIS	Hilary	St. Michael's	WESTOBY	Stephen	St. Michael's
MELLIS	Roderick	St. Michael's			
MOY	Margaret	St. Matthew's			
NATHANIELSZ	Jeni	St. Michael's			
OSBORNE	Lyn	St. Michael's			
PROFT	Pam	St. Matthew's			
ROWE	Anthony	St. Matthew's			
ROWE	Janet	St. Matthew's			
SANSOM	Peter	St. Michael's			
SCHMIDT	Mark	St. Matthew's			
SCHMIDT	Melissa	St. Matthew's			

<sup>1</sup> There are two Susan Hamiltons attending St. Michael's

## Anglican Parish of Mt Dandenong Vicar's Report 2020

To say that the 2019/2020 church year has been a very difficult year, not only for our Parish but for our community as well as personally for each of us, would have to be one of the greatest understatements ever. None of us could ever imagined at this time, the impact that the Coronavirus Pandemic would have on our world, our community and our lives. Because of this, I believe that perhaps the most important thing we can do is to begin by thanking God, and remembering how blessed we all are to be a part of the wonderful community of people that make up God's family in this parish.

It is no secret that, personally this year has been for me one of the most difficult of my life, as I have battled to regain my mental health and to be able to return to the ministry that God has called me to in this Parish. (Currently I am still only working about ¾ time but this is being slowly increased and hopefully in the new year I may be able to return to full hours). It is not my intention to go into too many details here, but it would be remiss of me not to acknowledge the pain and difficulty that has resulted not only for myself but for, my family and for our Parish as a result of the incident that occurred between myself and Frank Raisin in September of last year. Frank continues to be in my prayers, and it has been a source of great sadness and distress that a more amicable outcome was not able to be reached between us.

Out of respect for Frank, as much as my own sake, it is not appropriate for me to comment to much more in the context of this meeting, but I do need to stress that the outcome that has been reached and the actions that ended up being taken by myself through the courts were not taken easily or lightly but only after much prayer and heartache and under the prayer and guidance of many godly and faithful people. I need here to particularly thank Bishop Paul Barker, Archdeacon Gail Pinchbeck and our own Wardens Dave, Keith and Glenys and the members Parish council for the way in which they have prayed, supported, and struggled with me as we tried to reach an outcome that was not only good for me and Frank but, was consistent with Jesus teaching in the scriptures, also for the good of the future of our Parish.

I am all too aware that the situation has at times been a source of pain and division in our Parish and for my part in that I must give my sincerest and fullest apologies. My prayer is, as we begin to reopen and re-establish our church in the wake of all of the difficulties of this year including the fall out of Covid -19 and the many other struggles of the year, that God would make us stronger as a church and that unified in love we would find new ways to shine God's light into our community.

Two weeks ago, Bishop Paul recorded a sermon for us on Psalm 133. *How good and pleasant it is when God's people live together in unity!*<sup>1</sup> It is important for us moving forward to make this a priority in our life as a church. Our reading this morning from Isaiah 2:3 is also aspirational for us, "Come, let us go up to the mountain of the Lord, to the temple of the God of Jacob. He will teach us his ways, so that we may walk in his paths."

There are many people that need to be thanked and I apologise in advance if I fail to remember all of you. First, I need to thank Beth, Amy and Ethan for all their love and support and the sacrifices they make so that I can be available to all of you. I also need to thank all of you for the love and support that you have continued to show us as a family and particularly as we grieved for the passing of Beth's father Harold.

Thank you to the Wardens and members of our Parish Council who despite it being an extremely difficult year have worked incredibly hard behind the scenes and achieved an astonishing amount of work. Something we will be hearing a little more about when we come to receiving their reports. Thanks also should be given here to the members of our future focus group and also to the members of the building committee and in particular Peter Adams who has done a lot of the leg work negotiating between the Diocese and building contractors. I must also express my thanks here to Keith Drummond who is stepping back from Parish council this year after 3 years of service, and also to express

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<sup>1</sup> If you didn't get to hear Bishop Paul's sermon it is available on our website.

our thanks to Carolyn Clark who after many, many years of service in all sorts of roles including sacristan, sidesperson and rosters to name a few, is stepping back for a well deserved break.

Another person who has moved on is our Archdeacon Rev Gail Pinchbeck who retired in August. She has been a great Archdeacon and supporter of our Parish and we wish her every blessing in her retirement. Please pray for the Parish of Warburton in their time of vacancy. Our new Archdeacon is the Rev Bruce Bickerdike, who is the Vicar of South Croydon and look forward to his ministry among us.

Thank you to all those who share their gifts of ministry among us. The Rev Doug Wilson, Glenys Taylor the Locums who blest us with their ministry in my absence in the first part of the year. Thank you to our musicians, sidespeople, sacristans, welcomers and Bible readers, flower arrangers and morning hosts. With particular regard to making our worship accessible this year, we need to thank the folk who have worked hard to learn the new skills required to take our worship online. Thanks here to David and Sue Gerrand, Peter Sansom and Susan Hamilton, Wendy Berry, Peter Adams and Greg Foot.

Sadly the year was not without its departures and we continue to give thanks to God for the lives of those members of our community who have passed away in the last year. Especially we remember Viv Dawson, Sue Raisin, Hanne Chenhall and Henry Speagle. We also must give thanks for life witness and generosity of Joan Stamps, Norma Rowlands and Geoffrey Smith, all of whom have blessed our parish by remembering us in their wills and leaving bequests to the Parish.

Usually at this point in the report I would include the figures relating to Services and attendance but given that we have been unable to meet together for a large portion of the year it is not possible to do so easily. Unfortunately, the Covid-19 rules for meeting in indoors in church will continue to make things difficult for some time yet. The 1.5 metre rule and regulations around hand sanitiser and the wearing for facemasks indoors will most probably be with us for some time yet. Do let me encourage you however to book in with me for a place in one of our Sunday services or at the Wednesday morning communion at St Matthew's. It has been great that some things like Wednesday Mornings, Marmadukes, Prayer and Meditation, and KYB have been able to resume, albeit on a small scale. Hopefully, this will continue to expand in the new year.

Unfortunately, these restrictions will have an impact upon the way we worship this Christmas. Our usual carols at St Michael's will unfortunately not be able to go ahead this year. Communal singing even outdoors is still being actively discouraged by the church rules and by health officials. Up until now the guidance for singing in worship has been a bit unclear but was clarified in this week's Covid update from the Diocese which discourages singing by all but one or two people at the front of the Service.

To give as many people as possible the opportunity to worship with us over Christmas, it is my intention therefore to do two services on Christmas Eve and two on Christmas Day. In addition to this we are hoping to pre record some sort of Community Carol Service which we will then make available to be viewed online from Christmas Eve onwards. The details of this are still being finalised.

To this end there will be a service of Holy Communion at St Matthew's Olinda at 7pm on December 24<sup>th</sup> and 9am on December 25<sup>th</sup>. At St Michael and all Angels Kalorama the service times will be, 9pm on Christmas Eve and 10.30am on Christmas Day. More details of all of these will be released shortly.

My prayer for us as a church in the coming year is that we might be able to stand firm in the challenges that face us, that we might with the help of the Holy Spirit move forward together in the work of being God's people and reaching out to our community, that we might grow in love and unity, and that together we might grow more in our faith and knowledge of God that we might walk in his ways.

Yours in Christ  
Andrew



# Warden's report (AGM 2020)

## Risk, Essential Services, Health & Safety Compliance

The diocese audited our parish's properties late last year. As a result we were required to update our risk management, essential (emergency) services and health & safety procedures and preparedness. We believe we are now compliant with relevant legislation and diocesan guidelines. This will be determined by a follow-up audit before the end of the year. Documentation including health and safety forms for reporting incidents, accidents and hazards are located in the vestry of both churches.

## Vicarage

We wish to thank Andrew, Beth and family for looking after the vicarage so well. Due to age, the house has required some significant repairs. The porch was renovated early in the year after a blocked downpipe caused extensive water damage, the cost of this was covered by insurance. Various plumbing issues have been attended to, and arrangements are in place to replace a number of timber windows at the rear of the property affected by dry rot.

## St Matthew's

The project to restore St. Matthews is almost ready to start. Please see the attached building committee report by Peter Adams. The Wardens would like to thank Peter for all of his hard work to continue progressing this project during the lockdown.

After a security incident at St. Matthews (nothing lost and no damage done) we decided to install two internet enabled security cameras at the site. These record the coming and going of people to both buildings (church and hall) and the recording will only be retrieved as required if there are any subsequent issues.

We are pleased to report that the NBN is now connected to St. Matthews. This will greatly assist in the live streaming of services and allow us to use the internet to enhance services and other group activities at the site. There is strong signal in both the church and the hall.

We continue to use the AV gear that was installed last October during services.

The low amount of use that St. Matthews has seen over the past months lead to some damp issues. Thanks to everyone who aired the buildings out, turned on heaters and cleaned. It is great to have the site back open and hosting the 9am service.

With the absence of working bees this year, we are grateful to everyone who has helped bring the lawns back to a reasonable height. If anyone feels like gardening (raking, weeding etc) at the site – please feel free.

There is also an issue with the side fence (south side) which will need to be replaced after it blew down in a storm. The fence posts were rotten anyway and it is now propped up with star pickets.

## St Michael's

The hydronic heating as installed at St. Michaels has worked well over winter. It has just received its annual service, and been given a clean bill of health.

NBN has also been installed at St. Michaels. This will greatly assist in the live streaming of services and allow us to use the internet to enhance services and other group activities at the site. There is strong signal in both the church and the hall.

At the start of COVID, we installed a large TV screen at St. Michaels to assist us with content when the service is streamed from that site. This replaced the ugly pull-down projector screen. We have also placed new speakers in the building (yet to be properly mounted) and purchased new wireless microphones that plug into the existing sound mixer.

With the absence of working bees this year, we are grateful to everyone who has helped bring the lawns back to a reasonable height.

## Technology

At the start of COVID we made the decision at Parish Council to commence the live stream of services. A big thank you to all who have supported this initiative. We commenced streaming using a mobile phone (on the 4G network), but quickly realised that the picture and sound quality were not great.

Parish Council then approved the purchase of a good quality Panasonic camera, and a laptop to ensure a better-quality production. We also connected NBN to both sites to give us a much greater bandwidth for streaming. The plan is to keep the live stream happening as we are getting views of our service from around the world. It also allows us to record the service and post it on our website for people to view later.

This same gear will allow us to hold the Annual Parish Meeting via zoom, meaning anyone can attend from anywhere. Details of the zoom link will follow.

## Code of Conduct

The Parish Council has requested Wardens to provide some behavioural guidelines for people attending parish events either in person or virtually, and also when representing the parish to the wider community.

All organisations comprise groups of people with strengths and weaknesses. Behavioural issues are inherent and parishes like ours are not immune. To function properly, secular organisations have a code of conduct which outlines standards expected of leaders and workers in their interactions with each other and with others. But the Christian church is more than an organisation, it is the body of Christ on Earth. So we are governed by God's standards. 1 Jn. 4:6 says "God is love. Whoever lives in love lives in God, and God in him." As unconditional love is our standard, our guidelines should be:

- to love one another as Christ loved us (Jn. 13:34),
- to cloth ourselves with compassion, kindness, humility, gentleness and patience (Col 3:12),
- to treat everyone with respect, including others' opinions, feelings and emotions; to make sure everyone feels safe,
- to make every effort to keep the unity of the Spirit through the bond of peace (Eph 4:3)

Of course, these guidelines leave no place for bullying behaviour or demeaning talk and the Parish is not the place for pushing personal agendas, selling of goods or promoting one's business.

Let us embrace these ideals so that we can grow in spiritual maturity and be more effective in our outreach to the local community.

If you have any questions about these guidelines, please feel free to talk with any member of the Parish Council.

## **Auditor's Report**

To The Parish Council of the Anglican Parish of Mount Dandenong, the Diocese of Melbourne and the parishioners of The Anglican Parish of Mount Dandenong.

### **Report on the Financial Statement**

I have checked the financial statement the Anglican Parish of Mount Dandenong, being a special purpose financial statement for the year ended 30<sup>th</sup> September 2020.

### **The office holder's responsibility for the financial statement**

The church's Parish Council and relevant office holders are responsible for the preparation and fair presentation of the financial statement and they have determined that the accounting policies used are appropriate to the requirements of the needs of the Parish Council, the Diocese of Melbourne and the parishioners of the church. The Parish Council's responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

### **Auditor's responsibility**

My responsibility is to express an opinion on the financial statement based on my checking. No opinion is expressed as to whether the accounting policies are appropriate to meet the needs of the users of the financial statement.

The checking has provided reasonable assurance that the financial statement is free from material misstatement and involves performing procedures to obtain evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgement, including the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, I consider the internal controls relevant to the preparation and presentation of the financial statement in order to design checking procedures that are appropriate to the circumstances, but not for expressing an opinion on the effectiveness of the parish internal controls. My checking includes evaluation the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Parish Council, as well as evaluation the overall presentation of the financial statement.

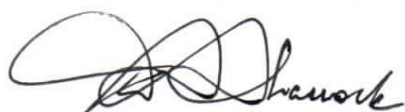
The financial statement has been prepared for distribution to the Parish Council, the Diocese of Melbourne and the parishioners of the church. I disclaim any assumption of responsibility for any reliance on the financial statement to which it relates to any person other the Parish Council, the Diocese of Melbourne and the parishioners of the church, or for any purpose other than that for which it was prepared. I believe the checking evidence I have obtained is sufficient and appropriate to provide a basis for my checking opinion.

### **Auditor's Opinion**

In my opinion the financial statement of The Anglican Parish of Mount Dandenong for the year ended 30<sup>th</sup> September 2020:

1. Gives a true and fair view of the church's financial position as at 30<sup>th</sup> September 2020 and its performance for the year ended on that date;
2. Presents a view which is consistent with my understanding of the church's financial position and the results of its operations.

Dated 2nd November, 2020

A handwritten signature in black ink, appearing to read 'David Sharrock', with a large, stylized initial 'D'.

David Sharrock  
383 High Street Road  
Mount Waverley Vic 3149

# Future Focus Group Report

The future focus group is made of people representing each of our congregations. Please let me point them out:

Peter Sansom and Susan Hamilton

Greg and Francie Foot

Peter Adams.

Dave and Sue Gerrard

Please feel free to approach us with any ideas you might have.

The Future Focus Group was set up as a sub committee of the Parish Council in 2019 and is essentially a think tank to work on solutions to problems the Parish is facing.

The initial problems the Parish Council asked us to work on solutions for are:

1. Raising the profile of the church within the community.
2. Encouraging more people to become members of our Parish.
3. Bringing in more funds to help ensure the long-term survival of the Parish.

The group has continued to meet during COVID-19 lockdown and in the past year has achieved the following outcomes:

1. Live streaming of a service every Sunday during lockdown via Facebook. This is uploaded to YouTube and linked to our website each week. This has been in place since 22<sup>nd</sup> of March and has covered significant events such as Palm Sunday and Easter.
2. Launching of the restructure of Sunday services to allow time for Andrew to mingle with the congregations after each service. This means Andrew is more accessible to parishioners.
3. Creating a more contemporary service style while also retaining a more traditional feel so we can cater for a wider range of people from the community.
4. Boost the marketing of the Parish via social media (Facebook and Instagram) and other forms E.G. unaddressed mail informing local residents about the Parish Church Service times and that all are welcome. There is a planned mail out to advertise our Christmas programme.
5. Upgrade of the signboards at both church sites to make them more visible and the information clearer. (to be completed end 2020)
6. Application made for a volunteer grant to be put towards freezers at both church sites and a stock of frozen meals so we can support community need.

Ongoing work as delegated by the Parish Council includes:

1. Feasibility study for a proposed "Op Shop" at the St. Michaels site based on the future plans for the hall construction.
2. Planning for Christmas services under COVID-19 restrictions.
3. Fund raising for 2020 – assuming that fairs will not be available due to COVID-19.

One thing is for sure – the world, and our Parish, is going to look very different in 2020. There is still an absolute need in the hills for Light in the Hills, and we have a huge challenge, and opportunity ahead of us. We are going to need to look beyond what we do now as a Parish to ensure that we leave a legacy for future generation on the hill. We need to consider all alternatives that help us be relevant in today's world, so that we can fulfil our Mission Action Plan.

# Report of Building Committee

**Prepared by:** Peter Adams

**Members:** Andrew Smith, Peter Adams, Keith Drummond, Dave Gerrand, Greg Foot, Ian Hartley (retired), Peter Heading (retired)

**Brief:** Renovation of St. Matthew's, Olinda

- 1) Renovate existing Vestry including installing new basin, taps, instantaneous hot water service and drainage.
- 2) Re-stump Church & Hall back to an approximate original level
- 3) Painting of Church & Hall weatherboards, including replacing where required and otherwise sanding and applying undercoat and 2 top coats

## **Report:**

The committee short-listed two companies and following extensive discussions were prepared to award the contract to AMG Constructions but were unable to do so as the Diocese required that they be commercially registered which they were not.

Covid-19 restrictions have had an impact on the committee progressing the re-tendering process.

We then obtained 3 new quotations, including two recommended by the Diocese and another local builder.

In ensuring that we were comparing "like with like" we requested that each company clarify certain points and submit a "Best & Final Offer".

We received these responses early November and the committee met on Tuesday November 17<sup>th</sup> to make a decision.

The committee has decided to award the contract to Habitat Constructions.

The value of the contract is approx. \$120K.

The committee will now contact the Diocese to advise them of our decision and start the process of negotiating the terms and conditions of the contract.

The renovation will require that St. Matthew's site be secured by fencing and closed for the duration of the project.

The committee will update Parishioners as soon as we have details of the proposed start and duration of the project.

Prepared" 7<sup>th</sup> November 2020

Updated 20<sup>th</sup> November 2020

# Child Safety Report 2020

This year a child safety office was elected for the parish (Wendy Berry).

In November 2019 she completed a Child Safety Self Assessment questionnaire, sent out by the Anglican Diocese of Melbourne.

A register of WWCC of the current Parish Council was set up. As Marmadukes reopens we will keep a current register

In May, 2020 The Parish Council accepted the Parish of Mount Dandenong Child Safe Policy. The policy is on the notice board in both Church Halls. The Child Safe Code of Conduct Booklet will be distributed when Covid 19 Restrictions make it practicable.

In June, 2020 a section of the Parish Council Meeting was set up for Child Safe Information or concerns. This will continue at each Parish Council Meeting.

Wendy attended an online Professional Standards Child Safe Officer Training Webinar given by the Anglican Diocese of Melbourne.

This year there have been no regular attendance by families with children but we still need to maintain an active Child Safe Policy for our church. This will include displaying posters and an annual Professional Standards Webinar for Parish Council Members including Child Safety.

Submitted by:

Wendy Berry

Sunday, 8 November 2020



# Anglican Parish of Mt Dandenong

## Child Safety Policy

This policy flows from our Vision and Mission Statements:

### Our Vision

The Anglican Parish of Mt Dandenong is a God-centered, vibrant and active Church growing within the Hills community. People of all ages are encouraged to worship, pray, seek out God, and engage in lasting, meaningful relationships. As God's people we use our resources, gifts and talents to engage with the wider community and bring people into Christ's family. Matthew 6:33 "But seek first His Kingdom and His righteousness, and all these things will be given to you as well"

### Our Mission

To bring people to Christ, Growing, Caring and Sharing in the Hills community and beyond. Matthew 28:19, "Therefore go and make disciples of all nations".

- We commit ourselves to respect children's minds, emotions and bodies. We have established this Child Safe Church Policy so that our community may judge the resolve of our church to address issues of abuse within the church.
- We acknowledge and accept the trust granted to us by those who are taking part in church activities, their families, and the wider community. We therefore commit ourselves to striving to ensure that all our actions are morally upright.
- We are committed to ensuring that all leaders in the church have current Working with Children Checks and will keep a register of these
- Child Safety is a standing agenda item at parish council meetings
- We will ensure as far as possible that all people in positions of authority within the church and/or working with children and young people are aware of the appropriate standard of conduct and boundaries. We require those who work on behalf of the church to indicate their agreement with this policy statement and work towards providing an environment that prevents abuse.
- We believe that our church ought to be a place of safety and refuge for children, young people and others, where they should be and feel safe from any threat when on church property or involved in activities operated by the church, or accessing services provided by the church. We believe that the church should be a place where people can disclose abuse and have it dealt with effectively.
- We will establish a prevention strategy that includes screening, sound recruitment and selection procedures, clear boundaries, risk identification and management, education, support, supervision and training of our leaders.

## References

<https://www.melbourneanglican.org.au/governance/child-safety/>

<https://www.melbourneanglican.org.au/duty-of-care/>

<https://www.melbourneanglican.org.au/making-your-parish-child-safe/>